

**AUTHORIZATION FOR RELEASE**  
**INFORMATION, STATEMENTS, RECORDS AND RELATED DOCUMENTS**

In connection with my current **Employment** and/or staffing (including any contract, agreement for professional services or company proposal, bid or proposed contract for professional services and/or delivery of goods) with the firm:

**INSERT YOUR COMPANY NAME HERE**

(The "Company"), I/We authorize the firm, THE ACCU-FACTS COMPANY, a division of CEO CORPORATE SECURITY GROUP, INC. (USA), their respective Agents, third party or such designated persons, or related entities, to make any and all inquiries deemed necessary to any Federal agency, State, County or Local agency, to include any criminal court(s), any law enforcement agency or department, any other person(s), business entity, educational institution, employer or previous employer, financial credit agency, company, or other organization(s), to verify and confirm any information or statements given to the "Company" or provided in connection with this application or proposal for employment or services, or other information developed in connection with this application to the "Company", to otherwise determine the qualifications and abilities, to the satisfaction of the "Company", or their representatives and Agent(s). I/We hereby release the "Company" and/or their Agents and representatives, without reservation or condition, including any Federal agency, State, County or Local agency to include any criminal court personnel, any law enforcement agency or department personnel, any other person(s), educational institution, business entity, employer or previous employer, financial credit agency, company or other organization from any and all liability arising from, created by, or caused by the release of any such personal or business information, records and related documents to the "Company", their Agents and/or representatives. *A copy of this Release Form is acceptable in lieu of the original document.*

I/We realize and understand this application for employment, proposal or bid to provide Contract or Volunteer services to the "Company", or continued employment with "The Company", may be rejected, terminated, or subsequently terminated, at any time, and at the sole determination of the "Company", for any false, misleading, incomplete, and/or intentional misinformation given or provided to the "Company", or established by the "Company", its Agent(s) or representatives. Similarly, this provision relates to any person, firm or other third party designate(s) and Agent(s) included as part of this offer of employment, proposal or to the "Company" for services, established in conjunction with a complete background investigation by the "Company" or its representative(s) and agent(s). These provisions apply to all government agencies and their personnel. Inquiries may be made of Law Enforcement agencies, public record(s) or information obtained, or other inquiries made, where deemed appropriate by the "Company", its Agents and representatives, as discussed herein, or as part of any other papers submitted or obtained by the "Company".

**CALIFORNIA, MINNESOTA and OKLAHOMA Applicants Only: You may request a copy of the report by checking this box:**

**Personal Information: Please Print**

**PRINT NAME:** \_\_\_\_\_  
(FIRST) (MIDDLE) (LAST)

**MAIDEN or ALIAS NAME(S):** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_ **SSN NUMBER:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**DRIVER LICENSE:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **SEX: M or F**

**CURRENT ADDRESS**

**Street** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**LIST ALL PRIOR ADDRESSES WITHIN LAST 10-YEARS**

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

\_\_\_\_\_  
**Signature** \_\_\_\_\_  
**Date**

## ADDITIONAL STATE LAW NOTICES

If you are a California, New York, Maine, Massachusetts or Washington applicant, please note the information below:

**CALIFORNIA:** Under section 1786.22 of the California Civil Code, you may view the report on you by The Accu-Facts Company, a division of CEO Corporate Security Group during normal business hours. Upon submitting proper identification to our office, you may obtain a copy of this report.

**NEW YORK:** You have a right, upon request, to be informed of whether a Background Check was ordered on you from the consumer reporting agency. If an investigative report was requested, you will be provided with the name and address of the consumer reporting agency furnishing the report. You may inspect and receive a copy of the report by contacting the consumer reporting agency. Also attached please find additional information under Article 23-A of New York law.

**MAINE:** You have a right, upon request, to be informed whether the Company has ordered a background check on you. If one was requested, you will be given the name and address of the consumer reporting agency furnishing the report. You may request, within five (5) business days of our receipt of your request, the name and telephone number of the consumer reporting agency issuing the investigative report concerning you. Under Maine Law, you also have the right to request and receive from all such agencies of any such reports on you.

**MASSACHUSETTS:** Upon request, you have the right to receive a copy of any background check report conducted on you that the Company has ordered. Please contact the Consumer Reporting Agency for a copy.

**WASHINGTON STATE:** If an investigative consumer report was requested, you have a right, upon written request made within a reasonable period of time after your receipt of this disclosure, to receive the complete nature and scope of the investigation by us. You also have a right to obtain a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.